



GDPR Workshop Booking Request Form

Inspiring Business Performance are facilitating a one-day workshop to help you get to grips with GDPR; to explain why it's happening and provide pointers on where to start and the first steps you need to be taking as a business.

All UK organisations must fully comply with GDPR (General Data Protection Regulations) from the 25 May 2018, without exception. This workshop will focus on the elements you need to have in place and provide information and guidance to help you to prepare for the introduction of GDPR.

As well as gaining insights on how to get the most from the new legislation, you'll be shown examples of best practice around data management such as a Data Protection Policy, Information Asset Register, Data Breach Register and Privacy Statement.

Attendees should come away with some practical steps in mind for reviewing the collection, use and other processing of personal data in relation to clients, customers, employees, suppliers and third party trading or service agreement, plus some items from our toolkit, such as the Gap Analysis tool. There will also be several exercises and checklists to work on through the day.

DETAILS

DATE / TIME: Friday 25th May 2018, 10.00AM – 4.00PM

COST: £195 + VAT per delegate

VENUE: Union Jack Club, Sandell Street, London SE1 8UJ

BOOKING: Complete the booking request below with your delegate(s) and organisation details, then return to us at events@inspiring.uk.com

Delegate name(s):	_____	Email:	_____
	_____	Email:	_____
Company Name:	_____	Tel:	_____
Address:	_____		
	_____	Postcode	_____

Joining instructions will be sent to you once your booking is confirmed and Inspiring Business Performance will invoice you for the appropriate amount.